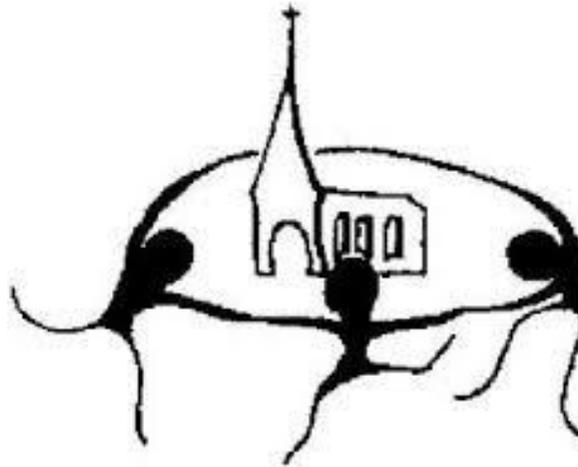


## St Aldhelm's VA Church Primary Information Report

*St Aldhelm's VA Church Primary School is a maintained and voluntary-aided school, with no specialist provision on site. We are in the process of converting to an academy school with the Bath and Wells Multi Academy Trust.*



All Somerset maintained schools have a similar approach to meeting the needs of pupils with Special Educational Needs and/or Disabilities through the use and implementation of the Somerset Graduated Response Tool for SEND. They are all supported by the Local Authority to ensure that all pupils, regardless of their specific needs, make the best possible progress in school. All schools are supported to be as inclusive as possible, with the needs of pupils with a Special Educational Need/s being met in a mainstream setting wherever possible, where families want this to happen.



## THE PEOPLE WHO SUPPORT CHILDREN WITH SPECIAL EDUCATIONAL NEEDS/DIFFICULTIES WITH LEARNING

School Based Information	Staff	Summary of Responsibilities
<p>Who are the best people to talk to in school about my child's difficulties with learning / Special Educational Needs and or Disabilities (SEND)?</p>	<p>Mrs Claire Newman – The Special Educational Needs and Disabilities Coordinator (SENDCo)</p>	<p><b>The SENDCo is responsible for:</b></p> <ul style="list-style-type: none"> <li>• Collaborating with the Head teacher and governing body, as this plays a key role in developing and maintaining the SEND Policy, to ensure that all children receive a consistent and high-quality response to meeting their needs in school. In order to raise the achievement of all children with SEND, the SENDCo is also part of the Senior Leadership Team (SLT), so SEND and the provision is discussed/reviewed regularly.</li> <li>• Taking day-to-day responsibility for implementing the SEND Policy and coordinating the provision made for children with SEND. This is achieved by working closely with staff, parents and carers, as well as other agencies.</li> <li>• Providing professional guidance to colleagues and seeking guidance from specialists, with the aim of securing high quality teaching for all children with SEND.</li> <li>• Liaising with all other people/agencies that may be coming into school to help support your child's learning e.g. Speech and Language Therapy, Educational Psychologist, Learning Support Advisor etc.</li> <li>• Updating the school's SEND register (a system which ensures that all the needs of the SEND children in school are known); making sure that there are clear and detailed records of your child's progress and needs.</li> <li>• Making sure that we meet expectations set out in the Somerset Core Standards for SEND and the legal obligations set out in the SEND Code of Practice.</li> </ul> <p><b>The SENDCo also ensures that you (parents/carers), with the support of class teachers, are:</b></p> <ul style="list-style-type: none"> <li>• Involved in supporting your child's learning</li> <li>• Kept informed about the support your child is getting</li> <li>• Involved in reviewing how they are doing</li> <li>• Part of planning ahead for them (setting next steps/targets)</li> </ul>

**Reception:** Mrs Scott and Mrs Palmer  
**Year 1:** Mrs Pickett  
**Year 2:** Mrs Phillips  
**Year 3/4:** Miss Mason  
**Year 4/5:** Miss Juden  
**Year 5/6:** Mrs Newman

Mrs Pippa Cohen  
Head teacher

Ms Haylee Wilkins  
SEND Governor

**Your child's class teacher is responsible for:**

- Using and maintaining the Assess Plan Do Review (APDR) document, which is like the old Individual Education Plan, when planning for your child's lessons and differentiating support they will receive.
- Ensuring that your child is supported in a way that suits their learning styles and helps them to meet their outcomes; including resources and extra support from Learning Support Assistants (LSAs).
- Following school policies in their classroom, which directly link to the SEND Code of Practice and Somerset Graduated Response Tool for SEND.
- Liaising with you about your child's learning, progress and support – this will happen at least three times a year.
- Checking on the progress of your child and identifying, planning and delivering any additional support your child may need. This could be targeted work and/or additional support. This information will be passed on to the SENDCo as necessary.
- Maintaining close contact with the SENDCo to ensure up-to-date records are kept on your child, and making sure that information on progress, needs and provision are passed on to both you and the SENDCo.

**The Head teacher is responsible for:**

- The day-to-day management of all aspects of the school, including SEND.
- She will give responsibility to the SENDCo and class teachers, but is still responsible for ensuring that your child's needs are met.
- Making sure the Governing Body is kept up-to-date about SEND in the school.
- Setting and managing the budget, which includes the budget for SEND, liaising with the SENDCo.
- Collaboration with the SENDCo and SEND governor to develop and maintain the SEND Policy, to ensure that all children receive a consistent and high-quality response to meeting their needs in school.

*In the absence of the Head teacher, Mrs Phillips (Deputy) will be responsible for the day-to-day running of the school.*

**The SEND Governor is responsible for:**

- Making sure that the necessary support is made for any child who attends the school who has a special educational need.
- Maintaining good links between the governing body and the school in relation to pupils with SEND. She helps to raise awareness of SEND issues at governing body meetings and give up-to-date information on SEND provision within the school.
- Collaboration with the SENDCo and Head teacher to develop and maintain the SEND Policy, to ensure that all children receive a consistent and high education.



## HOW WILL THE SCHOOL KNOW THAT MY CHILD NEEDS EXTRA HELP?



How does the school identify children who have SEND?	Identification	What will happen?
	Teacher concerns	<ul style="list-style-type: none"> <li>• Staff may observe that a child is experiencing specific barriers or difficulties with learning.</li> <li>• The class teacher is responsible for initiating some additional support. This may be increasing universal support, or small group support focussed on a particular aspect of learning, using the Somerset Graduated Response Tool as guidance. The SENDCo may be involved in discussions and advice. All information about progress will be shared with the parents/carers and the SENDCo. This information will be collected and recorded on to the SEND Cause for Concern document.</li> <li>• If a child continues to not make the expected progress the class teacher may then request that the SENDCo becomes involved, sharing the SEND Cause for Concern document.</li> <li>• The SENDCo may then invite the parents / carers to a meeting and / or carry out observations and assessments to inform a decision as to whether a child needs to be entered onto the 'Assess - Plan – Do – Review' SEND cycle (Graduated Approach).</li> </ul>
	School assessments	<p>Teachers are responsible for assessing and monitoring the progress of all children in their class. If a child:</p> <ul style="list-style-type: none"> <li>- Fails to make expected progress despite additional support</li> <li>- Falls more than 1.5 years below the expected levels in reading and /or spelling age</li> <li>- Receives a standardised score of 85 or below, which coincides with existing concerns</li> </ul> <p>Then the following will happen:</p> <ul style="list-style-type: none"> <li>• The class teacher will initiate additional targeted support (Universal Support). This may be in a small group or on a one-to-one basis and will be focussed on a particular aspect of learning, using the Somerset Graduated Response Tool as guidance. Teachers will use the checklists and links provided by the Somerset Graduated Response Tool, as well as our School Provision Map for further support and guidance. The SENDCo may be involved in discussions and advice – via the school pupil progress meetings and / or the SEND Cause for Concern document. Information about progress and support will be shared with parents / carers and the SENDCo (recorded in one place, on the SEND Cause for Concern document).</li> <li>• If a child continues to not make the expected progress after targeted support, the class teacher will then request that the SENDCo becomes involved. The teacher will share the information collected from the extra support, demonstrating the start of the graduated approach. Parents will be informed by the class teacher.</li> <li>• The SENDCo may observe/assess to inform a decision as to whether a child needs to be entered onto the 'Assess Plan Do Review' SEND cycle (graduated approach). This will be discussed with parents.</li> <li>• From observations and assessments, the SENDCo carries out, it may be decided (in conjunction with parents) to carry out specific assessments or contact outside agencies to understand a child's needs more clearly.</li> </ul> <p>The Senior Leadership Team (SLT) review assessment data in Autumn, Spring and Summer. As well as this, there are Pupil Progress Meetings carried out throughout the year. During this process, cohort data is examined and analysed with individual children being identified as focus children. This can be due to a number of factors. A plan, as well as outcomes will be put into place to support these children. If the child 'fails to make expected progress despite additional support' this will be raised with the SENDCo and the process outlined above will be carried out.</p>

	Parental / carer concerns	<p>Any parental concerns should be raised with the class teacher, who will record these on the appropriate document (SEND Cause for Concern document). These will be shared with the SENDCo and depending on the level of concern one of two things will happen.</p> <p>These are:</p> <ol style="list-style-type: none"> <li>1. The teacher acknowledges the concerns and will observe and record on the SEND Cause for Concern document. They will arrange a review meeting with you to share their observations and discuss next steps. These will be shared with the SENDCo.</li> <li>or</li> <li>2. Due to the level of concern, the teacher acknowledges the concern, passes this information straight on to the SENDCo and a review meeting is planned in. Observations are carried out by the teacher and SENDCo. Support is recorded on the SEND Cause for Concern document and the teacher and SENDCo will meet with you to discuss the findings.</li> </ol> <p>The SENDCo may then invite the parents / carers to a meeting and / or carry out observations and assessments to inform a decision as to whether a child needs to be entered onto the 'Assess - Plan – Do – Review' SEND cycle (Graduated Approach).</p> <p><b>Parents are ALWAYS welcome to contact the SENDCo directly to discuss their concerns.</b> Parents can make appointments at the School Office for a meeting or phone call. The SENDCo can also be reached on Class Dojo and through email – see contact us section.</p>
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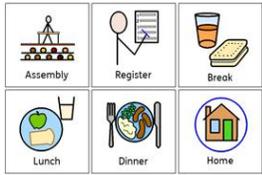
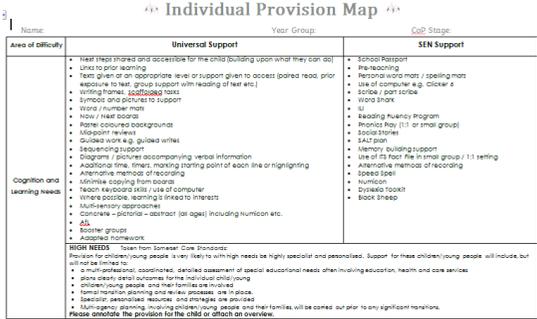
## HOW COULD MY CHILD BE HELPED IN SCHOOL?



At St Aldhelm's VA Church Primary School we make sure that all children receive the support needed to enable them to access the curriculum 'Universal Support,' which involves differentiating activities and learning outcomes in order to meet the children's individual needs. This support can be provided in several forms, the first of which will be the class teacher. Support may also come from:

- Other staff in the school (LSAs, parent readers, volunteers that have had the appropriate clearance etc.)
- Staff who will visit the school from the Local Authority; services such as the Somerset Autism and Social Communication Advisory Service, Virtual School, Learning Support Service, Educational Psychology Service or Sensory Service (for students with a hearing or visual need) etc.
- Staff from outside agencies, such as the Speech and Language Therapy Service, Occupational Therapy Service etc.

The types and levels of support your child receives will also reflect the stage of the Code of Practice they are at. The SEND Code of Practice is the document schools use to plan their SEND input. It is the statutory guidance for organisations who work with and support children and young people with SEND. Alongside this, we also use the Somerset Graduated Response Tool for SEND, which is Somerset's approach to make sure there is consistency and the SEND Code of Practice is adhered to.

	Support provided and stage of the Code of Practice	What does this mean for your child?	Who can get this kind of support?
<p><b>What are the different types of support available for children with SEND in this school?</b></p>	<p><b>Universal Support</b>, also known as Quality First Teaching (class teacher input, via excellent targeted classroom teaching).</p>	<ul style="list-style-type: none"> <li>Ensuring that the teacher has the highest possible expectations for your child and all pupils in their class.</li> <li>Ensuring that all teaching is based on building on what your child already knows, can do and can understand.</li> <li>Putting in place different ways of teaching, so that your child is fully involved in the learning in class. This will take a multi-sensory learning approach.</li> </ul>  <ul style="list-style-type: none"> <li>Putting in place specific strategies (which may be suggested by the SENDCo or outside staff) to support your child to learn.</li> <li>Having resources e.g. table top resources, concrete objects such as Diennes / Numicon in Maths, easily available for children to use.</li> </ul>   <ul style="list-style-type: none"> <li>Focus group sessions, where a child's difficulties are addressed quickly with targeted support. This can be individually or as part of a small group.</li> <li>We adopt a consistent approach across the school, which is built upon each year. We use Widgit's Communicate in Print to support communication and access to information in every class.</li> </ul>  <p>This can all be seen in our school's Individual Provision Maps, which are broken down into the four broad areas of need.</p>	<p>As part of our excellent classroom practice, all children in school are receiving this.</p>

**SEND Support** – additional targeted support

This can consist of specific supported group work. This group may be:

- Run in the classroom alongside the main teaching.
- Run in the classroom, but in a sectioned off teaching space (space to the side of main teaching area).
- Run outside of the classroom if this is needed for the activities being delivered.
- Run by a teacher or learning support assistant who has had training to run these groups.

In some cases, this support may be on a 1:1 level. This may be because of a specific difficulty or to get the best out of the intervention planned.

- Your child will have an APDR document (previously known as an IEP) created, where an updated overview of their strengths and needs are recorded. As well as this, their personal outcomes are created according to your child's greatest need. These will be carefully planned with both your child and you (the parent). These will be reviewed every 8 – 10 weeks to check on progress so that the next steps needed for your child's progress and support can be identified. Also outlined will be the type and regularity of specific support your child will receive. This is a working document, so outcomes can be amended to extend or further support your child.

### Assess Plan Do Review

Pupil Name		Year/Class		Date		Date of Birth	
Teacher	SEND Support / EHCP	SEND Area of Need	EAL Yes/No	Pupil Premium Yes/No	CLA/PLAC Yes/No		
Assess: Main areas of need / barriers / strengths							
<small>Assessment can come through teacher assessment, observation, checklists, diagnostic assessments, professional reports, parent carer and pupil voice and should identify specific barriers and strengths. Identification tools are available in Somerset's Graduated Response Tool which can be accessed via the <a href="#">What to expect from education (somerset.gov.uk)</a>.</small>							
Autumn							
Intended Outcomes	Plan/Do	Duration Weeks / frequency	Ratio	Staff Involved	Review		Review of Outcome and Next Steps
SMART-specific, Measurable, Attainable, Realistic, Timely. Outline briefly WHY they are in place e.g. 'so that...'	How will children work towards achieving this? Refer to Somerset's Graduated Response Tool, School Provision Map or EHCP section F				A	PA	NA
					A	PA	NA
					A	PA	NA
Class Teacher Signature:				Parent Carer Signature:			

- The teacher is responsible for the planning and review of the extra support sessions and will liaise with the Learning Support Assistant about the planning, the delivery and the outcomes of the group. Advice can be sought from the SENDCo, and in some cases the SENDCo may get directly involved in helping to plan the support.
- Information will be recorded and shared with you and the SENDCo.
- The Assess-Plan-Do-Review SEND Cycle is followed throughout.

A child requiring support that is additional to and different from their peers to make progress are recorded as 'SEND Support' on the setting's SEND register and you are informed.

*This means that children have been identified as requiring some extra support in school, more than what is offered through Universal Support (differentiation within the class).*

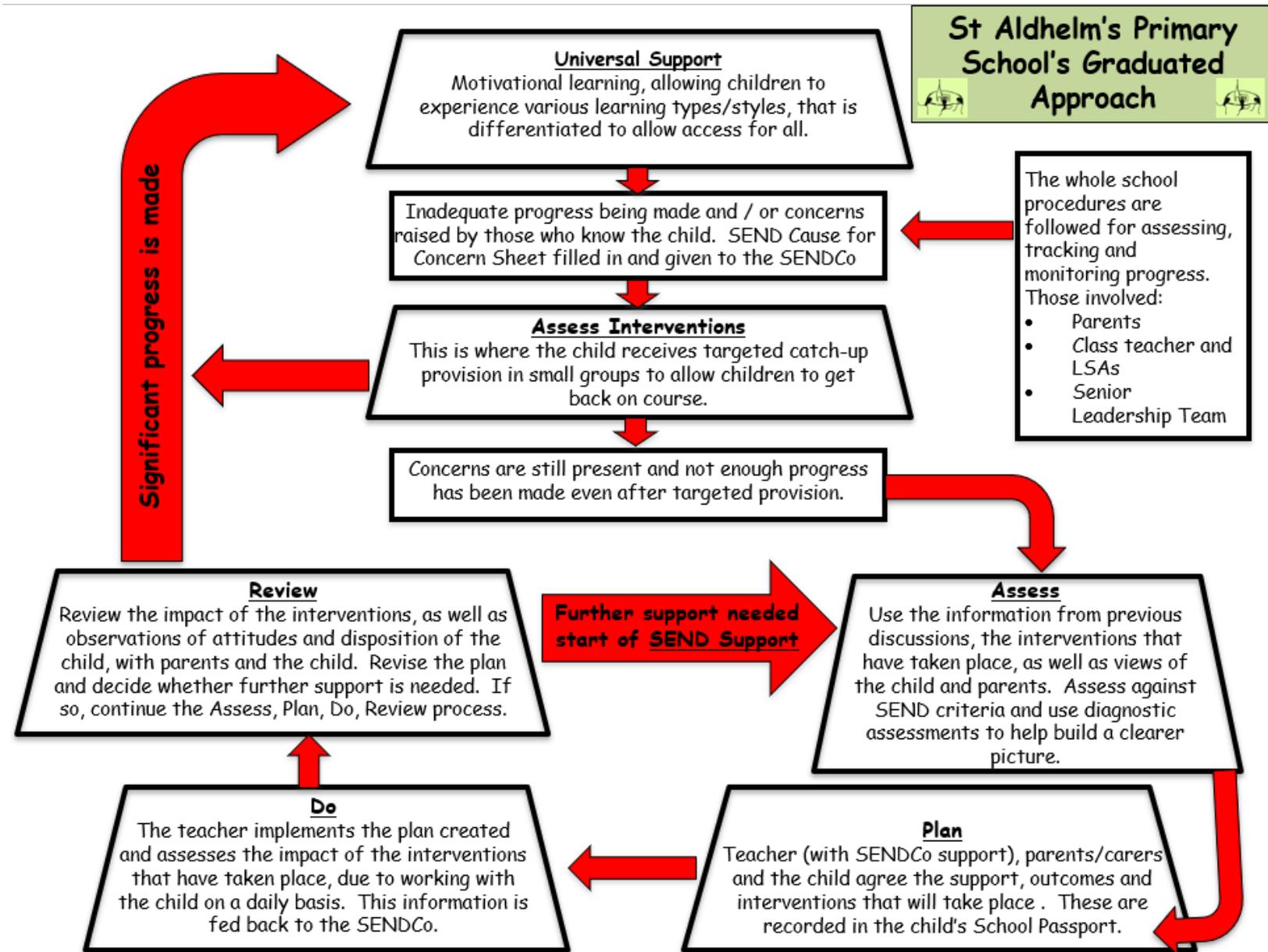
	<p><b>High Needs</b> Provision for your child will be highly specialist and personalised. It will include a multi-professional, coordinated, detailed assessment involving education and health care services. This additional support and advice may come from:</p> <ul style="list-style-type: none"> <li>• Educational Psychologist</li> <li>• Specialist Advisory Teachers</li> <li>• Speech and Language Therapy (SALT) Service etc.</li> <li>• Paediatricians and other medical professionals</li> </ul>	<p>Your child receives the support from the previous stages as well as:</p> <ul style="list-style-type: none"> <li>• Specialist, personalised resources and strategies (including specific training) in accordance with the details of your child's plan.</li> <li>• Multi-agency planning, involving your child and you, will be carried out prior to any significant transitions.</li> <li>• The SENDCo will arrange review meetings, which include your child, you and involved professionals.</li> <li>• A request for an Education Health Care Plan may be suggested and carried out by the school or parents.</li> <li>• If your child has an EHCP, information relating to changes to your child's SEND, outcomes, or effective provision will be fed back to the SEND team via the Annual Review paperwork using the Professional Portal.</li> <li>• The SENDCo will follow the relevant statutory process for your child with an EHCP as described in the SEND Code of Practice.</li> <li>• All aspects of provision are detailed in an individual plan (APDR and Annual Review documentation), delivered and monitored.</li> <li>• All staff delivering specific programmes receive appropriate and relevant training and support programmes wherever possible.</li> <li>• Although the class teacher is responsible for working with all children daily, the SENDCo will be more involved. The SENDCo will support the class teacher with planning the provision needed, that the class teacher will carry out and monitor.</li> </ul>	<p>Children with specific barriers to learning that cannot be overcome through Universal Support (high quality teaching) and SEND Support (targeted support).</p> <p>Children whose learning needs are:</p> <ul style="list-style-type: none"> <li>• Severe and complex</li> <li>• Lifelong</li> </ul>
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### Education Health Care Plan Overview

- The school or you can request that the Local Authority carry out a statutory assessment of your child's needs. This is a legal process and you can find more detail about this from the Somerset County Council's website called 'Somerset's SEND Local Offer' <https://www.somerset.gov.uk/children-families-and-education/the-local-offer/> After the request has been sent in to the Local Authority (with a lot of information about your child, including some from you), they will decide whether they think your child's needs - as described in the paperwork provided – seem complex enough to need an Education Health Care Plan. If this is the case, they will ask you and all professionals involved with your child to write a report outlining your child's needs. If they do not think your child needs this, they will ask the school to continue with the SEND support your child already receives.
- The Educational Health and Care Plan will outline the individual/small group support your child will receive and how the support should be used and what strategies must be put in place. It will also have long term outcomes for your child.
- An additional adult may be used to support your child with whole class learning, run individual programmes or run small groups.



If you want more information on this process, please speak to Mrs Newman (SENDCo) and/or visit 'Somerset's SEND Local Offer' website (see link above).



This diagram outlines the Assess-Plan-Do-Review cycle, also known as the Graduated Approach, which is mentioned in the previous sections.

**How can I let the school know I am concerned about my child's progress in school?**

- If you have concerns about your child's progress you should **first speak to your child's teacher**. It is important that this is **your first step**, as their teacher sees them day-to-day and is responsible for planning for and supporting your child.
- If your child is still not making progress, then this will need to be referred to the SENDCo. If you still have concerns, then you can also ask to meet with the SENDCo (Mrs Newman), by arranging this through the School Office or messaging Claire Newman directly through Class Dojo.
- If you have any concerns about your child's learning and progress, the SENDCo is always willing to meet with parents, whether it is a formal meeting arranged by you via the School Office, or a more informal chat that can be done in person or over the phone. **Please always raise any concerns you have, don't wait.**
- If you continue to feel that your child is still not making progress, you should speak to the Head teacher (Mrs Cohen) or the school SEND Governor (Ms Wilkins).

**Contact Information:**



(01749) 880376



[office@staldhelms.co.uk](mailto:office@staldhelms.co.uk)



Please contact Mrs Newman (SEnDCo) directly or arrange a meeting via the School Office. These meetings can take place face-to-face, virtual using Microsoft Teams or phone call.

<p><b>How does the school monitor progress and let me know if they have any concerns about my child's learning?</b></p>	<p>St Aldhelm's Primary School holds Pupil Progress Meetings throughout the year, where students are discussed and those who give concern are discussed and appropriate actions are agreed and reviewed. Any child who we have a concern about is discussed with the SENDCo, to get advice on what further differentiation could take place; this will then be shared with you (the child's parents) via the class teacher and next steps agreed. As well as this, we have parents' evenings arranged during the year, you will also receive an end of year written report. If your child is already on the SEND Register, then there are multiple meetings and reviews throughout the school year for you and the school to raise concerns and celebrate successes. These are shared through the APDR document, which is emailed to parents at least three times in the year. Meeting / further communications are also offered through email / telephone communications and face-to-face meetings. These SEND Support Review meetings take place at least three times in the academic year.</p> <p><b>What happens if the SENDCo needs to be involved?</b></p> <ul style="list-style-type: none"> <li>• When a teacher or a parent / carer has raised concerns about your child's progress, and targeted teaching (Universal Support) has not met the child's needs, the teacher must raise this with the SENDCo. They shall do this by completing the SEND Cause for Concern document, which will also have information on from you.</li> <li>• The school will set up a meeting to discuss this with you in more detail: <ul style="list-style-type: none"> <li>○ To listen to any concerns, you may have in addition to those raised by the teacher.</li> <li>○ To plan any additional support your child may receive.</li> <li>○ To discuss with you any referrals to outside professionals to support your child's learning.</li> </ul> </li> <li>• During the academic year the SENDCo carries out SEND reviews with class teachers, where the SENDCo asks teachers to review with her the progress made, the interventions that have been put in place and those that are current, as well as evidence of the child's learning and difficulties. This is where the SENDCo gives further advice and next steps to support the class teacher in supporting your child.</li> </ul>
<p><b>How is extra support allocated to children and do they move between the different levels?</b></p>	<ul style="list-style-type: none"> <li>• The school budget, received from Somerset LA, includes money for supporting children with SEND.</li> <li>• The Head teacher decides on the budget for Special Educational Needs and Disabilities in consultation with the school governors, on the basis of needs in the school.</li> <li>• The Head teacher and the SENDCo discuss information they have about SEND in the school and decide what resources/training and support is needed. This includes: <ul style="list-style-type: none"> <li>○ the children getting extra support already</li> <li>○ the children needing extra support</li> <li>○ the children who have been identified as not making as much progress as would be expected.</li> </ul> </li> <li>• All resources / training and support are reviewed regularly and changes made as needed.</li> </ul> <p><i>Please see the school's Provision Map for more information on the types of support available at the various levels and for the various needs. This is a working document and is added to throughout the year as we invest further in resources and training. This is available on request from the School Office or from the SENDCo directly.</i></p>

**Who are the other people providing services to children with a Special Educational Need in this school?**

**A. Directly funded by the school**

- Teachers
- Learning Support Assistants
- Specifically trained support (Learning Support Assistants) within school for those with complex special needs
- Parent and Family Support Advisors (PFSA)
- Emotional Literacy Support Assistant (ELSA) – We have successfully recruited an ELSA with many years' experience to support in school. This will be through 1:1 and small group interventions. This support is accessed through a referral process made to the SENDCo.
- Additional Educational Psychology time.
- Additional Learning Support Service time.



**B. Paid for centrally by the Local Authority, but delivered in school**

- Educational Psychology Service (annual SEND planning meeting)
- Learning Support Service (annual SEND planning meeting)
- Somerset Autism and Social Communication Service
- Sensory, Physical and Medical Support Service
- Social Emotional Support Service
- Tor School and Mendip School
- Mental Health Support Team
- Outreach support e.g. Mendip Outreach Support



**C. Provided and paid for by the Health Service, but delivered in school**

- School Nurse
- Integrated Therapy Service (Speech and Language Therapy, Occupational Therapy, Physiotherapy)
- Nutricia (advanced medical nutrition support)
- Lifetime nurses (supporting schools and families)
- Child and Adolescent Mental Health Services (CAMHS)



**How are the teachers in school supported to work with children with a SEND, and what training do they have?**

- The SENDCo's job is to support teachers in planning for children with SEND. Teachers will come to the SENDCo to share what they need support with and discuss ideas and next steps. This is also discussed during reviews (SEND Support Reviews), learning walk feedback, during performance management meetings and staff training sessions. This feeds into our self-evaluation, which helps feed into the school's development plan (SDP) for SEND.
- The school has a training plan (designed by the Senior Leadership Team) for all staff to improve the teaching and learning of children including those with SEND. This includes whole school information and training on SEND issues such as universal support, ASC, Dyslexia, ADHD etc.
- Individual teachers and support staff attend training courses run by outside agencies that are relevant to the needs of specific children in their class. They also attend training sessions outside agencies run with the LSA in school with the specific child.
- The SENDCo has a Postgraduate Certificate: National Award for Special Educational Needs Coordination.
- The teaching staff and Learning Support Assistants have received training in using specific techniques and resources that would benefit the children e.g. Maximising the Impact of LSAs, the new Code of Practice, Dyslexia, ASC, Team Teach Training, Numicon, Vocabulary Development, Case Study Analysis, Clicker 8, Bereavement and Loss training, Self-Harm training, AET Tier 1 training, Understanding ADHD, Supporting the Struggling Writer, Roots to Shoots Growing Trauma Informed Practice, Identification of Cognitive Barriers etc.

**How will the teaching be adapted for my child with learning needs (SEND)?**

- Teachers plan lessons according to the specific needs of all groups of children in their class, and will ensure that your child's needs are met. We focus on having flexible groups, so that children are supported and challenged depending on their ability in that particular lesson. We do not have specific groups other than for Guided Reading and Spelling (in EYFS and Key Stage 1).
- Learning Support Assistants will support with your child's learning in the classroom and at times this support will occur outside of the classroom.
- Specific resources and strategies will be used to support your child individually and / or in groups.
- Planning and teaching will be adapted daily if needed to meet your child's learning needs. We support multi-sensory learning, which also includes more practical based sessions, as well as sessions involving the outside space. We have a dedicated Forest School area and a new Outdoor Classroom.
- The use of our POG (Pink Orange Green) boxes, allows for self evaluation (by the child) and teacher assessment - instant assessment feeding into what will happen the next lesson.

## How will we measure the progress of your child in school?

- Your child's progress is continually monitored by the teachers, and by the SENDCo if a SEND need is identified or being investigated.
- On-going assessments, through the work produced, observations made etc. In Reception we use Tapestry to record our observations and share with you what your child has been learning.
- His / her progress is reviewed formally every term.
- At the end of Key Stages 1 and 2 the school is required to report English, Maths and Science assessment information against Key Performance Indicators (KPIs) for your child. This is something the government requires all schools to do and the results are published nationally. Using these KPIs, children will be judged as at age related expectation, below age related expectations or above age-related expectations.
- For those children on the SEND Register, they can be tracked against younger year group's, so that progress can be seen.
- The progress of children with an EHC Plan is formally reviewed at an Annual Review.
- The SENDCo will also check that your child is making good progress within any individual work and in any group that they take part in.
- The SENDCo will check progress made at each review point on the Assess Plan Do Review (APDR) document. It is expected that at least 2 out of 3 outcomes are met each time.
- The SENDCo also carries out pupil conferencing, where the SENDCo will talk with and work with your child to see how they feel they are getting on / progressing.



## What support do we have for you as a parent of a child with a SEND?

- We would like you to communicate with your child's teachers regularly, so we know what they are doing at home and we can tell you about what we are doing in school. We use Tapestry and Class Dojo which allows regular communication to take place. We hope this will make sure that we are doing similar things to support your child and we can share what is working in both places.
- The SENDCo is available to meet with you to discuss your child's progress or any concerns / worries you may have. Please arrange a meeting with Mrs Newman (SENDCo) to discuss any successes, concerns or worries.
- We send out a termly newsletter to all parents. This informs, celebrates and supports in a variety of ways. Within these newsletters, there is advice shared with parents. This can include top tips for supporting particular needs and links to support mental health and well-being, as well as highlighting support lines and services.

**TOP TIPS FOR PARENTS**

**Managing Sleep**

Increasing your child's sleep by as little as half an hour can significantly improve school performance, so it can help improve concentration. The can be hard for children who have additional needs like ADHD and AAC, but below are some top tips from professionals to help:

**Top tips**

- Exercise daily – at least half an hour of physical activity
- Avoid sugary foods and drinks, especially those containing caffeine in the evening
- Stick to a consistent bedtime routine every night time
- Use a routine that can be stuck to. Use visual aids to help your child know the routine. We can help with these in school.
- Get a bedtime alarm – just as you set an alarm to wake up, consider setting a bedtime alarm so if it is not always seen as a parenting device
- Make the bedroom dark or use a very dim night light
- Use a calming scent on your child's pillow that they have helped pick
- Use a weighted blanket!

**Somerset Clubs and Groups**

**Children's Autism Outreach Team (CAOT)**  
 Club for children who have a diagnosis of autism and need support. 20 weeks of the month. Huddersfield (off site) Centre. Repeat twice. 10am-12pm. Contact CAOT member for more information. 01175 828281 (01824 17222)

**Stepford In-Home Inclusion Club**  
 Club for children who have a diagnosis of autism and need support. 20 weeks of the month. Huddersfield (off site) Centre. Repeat twice. 10am-12pm. Contact CAOT member for more information. 01175 828281 (01824 17222)

**Weekly Inclusion Step in Club**  
 Delivered in partnership with In-Home Inclusion and the Somerset Support Service. Come along, have fun, make new friends! 10am-12pm. The Learning Centre, 10th July 2019. 11.15 start and ongoing welcome. Contact advice on 01824 17222 if no need to book, just turn up on the day.

Please see the school website, SEND section for more info to clubs and groups on offer in Somerset, as well as the In-Home Inclusion brochure.

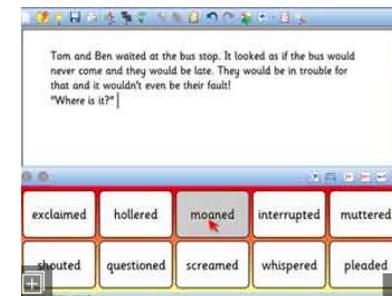
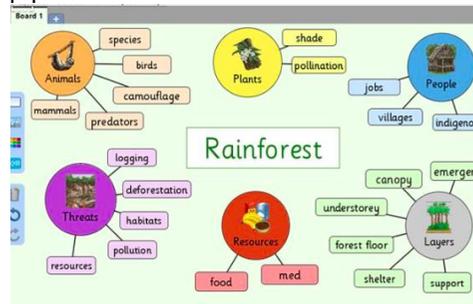
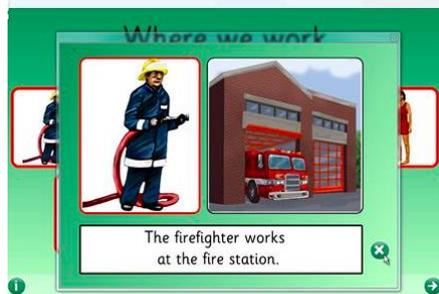
- All information from outside professionals will be shared with you. This may be through telephone/email communication or in a report. Sometimes they will send you this information directly.
- Home learning can be adjusted as needed to meet your child's individual needs. We have invested in computer-based programmes to support your child with number facts, times tables and spellings. We have found this has helped pupil engagement with home learning.
- The school website also provides information for parents on SEND, as well as other information on school events. The SEND section of the website is updated regularly with information and links that will support parents. There is also a section on Mental Health and Wellbeing on the SEND page.
- There are support groups / organisations that can also be contacted e.g. Somerset SENDIAS (Special Educational Needs and Disability Information, Advice and Support). For more information on this service, please click on the link on the school's website or on the link below.



<https://somensetsend.org.uk/>

## How have we made St Aldhelm's accessible to children with SEND?

- We ensure that equipment used is accessible to all children regardless of their needs e.g. our Promethean panels backgrounds are pastel colours (not white with black writing), access to visual support (timers, picture based instructions, Widgit Communicate in Print), concentration zones (individual tables to aid concentration and allow alone time if needed), calming zones, regulation zones etc.
- Key words and English resources are used across the school to support learning.
- Clicker 8, which is computer software that can support your child with recording their work. There are several support resources in this software to support a wide range of needs. We have this software on all Chromebooks to support children at an individual level (SEND Support).



- Practical Maths resources are available to all classes. It is not just younger children who need to use these concrete materials to support their learning. This includes Numicon, Diennes etc.
- Visual timetables / reminders / learning prompts are used in all classrooms, as well as more specific resources e.g. Talking Tins.
- Key vocabulary is displayed in the classroom with visual representations to support.
- A range of teaching strategies are employed to help support all types of learners.
- Learning Showcases and curriculum-based meetings, where you (parents), are invited in to see and take part in planned sessions to update you on methods and ways to support your child. These are designed for every parent and children of all abilities.
- Considerations will be made to ensure that all school trips are inclusive. Alternative activities may be offered whilst on a school trip to meet the needs of your child. If necessary, an additional adult or yourself (the parent) may accompany your child on the trip.
- There is a disabled access toilet in school. Our classrooms are all on one level and can be accessed by wheelchairs. We have ramp access into all outside buildings.
- Adaptations will be made to allow all children to access the offsite activities that we offer e.g. on-site and off-site Forest School area, the school field, the local church etc.
- Training to support specific needs and specific plans (medical plan, feeding plan, toileting plan) are put in place to help all children access and remain safe at school. This includes our recent training on intimate care and manual handling.

**How will we support your child during transition?**

**I.e. Moving to our school / when they are moving to another class or leaving this school.**

We recognise that 'moving on' can be difficult for a child with SEND and we take steps to ensure that any transition is as smooth as possible.

**If your child is moving into our school:**

- We will discuss any learning needs with the prior setting
- Provide a Transition Booklet (if necessary)
- Invite your child for some additional visits prior to joining our school
- Create a School Entry Plan (if necessary)
- Transition sessions are used for the new intake in Reception class, which start with a parent meeting, and are followed by in-class sessions that your child attends to help them feel more comfortable coming into school.

**If your child is moving to another school:**

- We will contact the school SENDCo and ensure he/she knows about any special arrangements or support that will need to be made for your child.
- We will make sure that all records about your child are passed on as soon as possible.
- If necessary, arrange additional visits for your child to the new setting, or invite staff to visit your child at our school.
- Your child may be part of a specific supported group before transfer to a new school, where students will have the opportunity to discuss any worries and learn new skills relevant to their transfer.
- Provide a one-page profile which allows your child to share their successes, their worries and what they feel they need support with.
- When moving to Secondary School, we arrange visits for the day, so children can meet peers, teachers etc. If going to the local Secondary School, then there will have been many opportunities to have worked at the school and attend many events the school hold.

**When moving years in school:**

- Information about your child will be shared with their new teachers and learning support assistants to allow as smooth a transition as possible.
- Organise specific times for your child to visit the new class (Moving Up Day) where they will get to know their new teacher and the LSA supporting their new class.
- Provide a Transition Book (if necessary).



## WHAT DO THE CHILDREN AND PARENTS THINK?



<b>Children's comments on how they are supported</b>	<p>'The adults that help me are so kind and I can always go to someone.'</p> <p>'We use the symbols and word mats to help us. It makes my writing even better.'</p> <p>'I have help but I can now also do things I couldn't do before.'</p> <p>'I used to try to find ways to get out of Maths because I found it hard and didn't want my friends to know. My teacher has made me feel more confident and I now know I can do it.'</p> <p>'I love using the Chromebook for my writing because I can write everything I want to. I can get all my ideas down in the lesson and everyone says how amazing my writing is.'</p> <p>'I like our number games we do every day. I am so much faster now.'</p> <p>'I like how I can have support but that I can give support to others. I am a wellbeing ambassador and help other children in school.'</p>
<b>Parent's comments</b>	<p>'My children are well supported and the new APDR documents give me lots of information about how my child is progressing.'</p> <p>'XXXX's teacher is brilliant at communication, she shares relevant information regarding XXXX whether it's about his struggles or his achievements. I believe communication is very important to benefit the child and this teacher is fab at it! XXXX has a lot of respect for his teacher and I can see the improvements since being in her class.'</p> <p>'I can't fault the support the school have given.'</p> <p>'Send support is amazing.'</p> <p>'Send support for XXXX has been amazing, always had support from day one which has been amazing. He is happy at school.'</p> <p>'The SENCO is very approachable for me and XXXX. She always tries to help the best she can.'</p> <p>'Staff always make time to discuss our daughters needs and are supportive and approachable.'</p> <p>'I whole heartedly support Mrs Newman as a SENDCo and believe her skills and empathy have given XXXX the tools and confidence to leave Year 6 with strategies in place that he can use at secondary school.'</p> <p>'We have had an extremely healing and supportive start with the school. We are very grateful.'</p> <p>'I'm happy with SEND support at school for my child which he received. Good communication between school and parents.'</p>

P. Cohen (Head teacher) and C. Newman (SENDCo)