

JOB DESCRIPTION ST ALDHELM'S PRIMARY SCHOOL

MDSA

Responsible to: Headteacher Main Duties and Responsibilities

1. Responsibility to the Headteacher/SBM for the supervision of children throughout the midday break (i.e. from 12.00p.m. to 1.20 p.m.)
2. Assist with the setting up/clearing away in the lunchtime hall (10 minutes at beginning of break and 10 minutes at end)
3. Be an effective team leader and a positive role model for others.
4. Promote constructive play at lunchtimes.
5. Ensure that all equipment is available, useable, fit for purpose and safe.
6. Promote good behaviour and the social and emotional development of pupils.
7. Support the development of the school's Behaviour Policy and ensure that it is implemented effectively.
8. Work in a positive way to ensure children behave well and report any concerns to teaching staff.
9. Direct children in need of attention to suitable qualified First Aider.
10. Be alert to issues of Health and Safety showing initiative to minimise risk to children and report concerns to Headteacher/SBM.
11. Check to see that all children return to the classrooms, reporting any incidents to class teachers.
12. Carry out any other instructions given by the Headteacher/SBM, reasonably falling within the responsibilities of the post.
13. Attend training to improve own skills and knowledge.