



ST. ALDHELM'S VA CHURCH PRIMARY SCHOOL
CHELYNCH PARK, DOULTING, SHEPTON MALLET, SOMERSET, BA4 4PL

Tel: (01749) 880376

www.staldhelms.co.uk

staldhelmsoffice@educ.somerset.gov.uk

HEADTEACHER: Mrs P Cohen

Wednesday 9th September 2020

Dear Reception Parents and Carers



It has been wonderful to welcome and meet your child in their first visit to school this week. They have come into school brilliantly, particularly given that you have not been able to come into school with them, and we hope you've enjoyed seeing the photographs on Tapestry of their first school moments. We feel very lucky to have the privilege of getting to know your child and being a part of their experience and journey into primary school.



Phased Entry to School Weeks

In **Week 2, beginning 14th September**, your child will attend for the 3, 4 or 5 morning or afternoon sessions as you requested on the Forms questionnaire. We will confirm these days with you on Thursday or Friday in case there are any changes to when you filled in the form online back in the summer.

In **Week 3, beginning 21st September**, your child will attend for 5 morning or afternoon sessions. Some parents indicated in the questionnaire that they would like their child to attend all day from Week 3. This can also be confirmed this week so that parents can resume and fulfil their work commitments. If children are staying in school for the day, you will be able to book a school lunch or provide them with a packed lunch as you wish. You will find more information below about how to use Wisepay for school lunches.

In **Week 4, beginning 28th September**, your child will come to school for the morning and lunchtime every day. Again, school lunches can be ordered or you can provide them with a packed lunch. They will need to be collected at 1pm. If your child has already begun full days in Week 3, they will continue in Week 4.

From **Week 5, beginning 5th October**, your child will be in school full-time.

Class Welcome Information

We will be holding our Class Welcome Meeting on Tuesday 22nd September from 4 to 4:30pm. The meeting will take place online on Microsoft Teams this year rather than in person. It will be an opportunity for class teachers to share information with you about class expectations and how we teach phonics and reading. We will also share how you can support your child through their Reception journey, as well as answer any questions you may have. The link to join the meeting is:

[Join Microsoft Teams Meeting](#)

Please also see the attachment to this email for using Microsoft Teams, Video Conferencing Guidance for parents and Carers.

Wisepay

We use Wisepay for choosing menu options and paying for school lunches and this year, as mentioned in yesterday's letter, will now be using it for our wrap around provision. On Thursday and Friday, when your child is next in, we will be handing out your individual log in details for Wisepay. The Parent and Carer User Guides are also attached and that will help you to set up your account.

One guide is for laptops and the other for phones. Please get in touch with the school office by phone or email if you have any difficulties setting up your account. You can also download the Wisepay app on your devices. The code for our school is **86381778**. School lunch bookings will need to be made by midnight on the Wednesday before the required week e.g. for meal choices on the week commencing 21st September, bookings need to be made by Wednesday 16th September.



If you haven't already, please complete the universal free school meals form. This can be found at the following web address:

<https://www.somerset.gov.uk/education-and-families/free-school-meals/#Universal-Infant-Free-School-Meals>

Once completed the form can then be emailed to the school office: staldhelmsoffice@educ.somerset.gov.uk

Data Collection Sheet and Consent Form

We will hand out your child's data and permission sheets with your Wisepay details on Thursday or Friday. It is really important that you provide all contact and medical details so that we have all the necessary information for you and your child on our system. This needs to be completed, signed and returned to school as it is an annual statutory requirement. Should any details change as we go through the year, please let the office know as soon as possible so that the information we hold is always accurate and up to date. The consent form also needs to be completed and returned to school. This allows us to use your child's personal data. It is an important part of the communication for our school.

Cool Milk

All children are entitled to a free drink of milk at school through our Cool Milk provider, until their fifth birthday. Milk will be offered at our morning snack time as well as fresh fruit. We have registered all children for their milk so there is nothing further for you to do. We will not offer milk to children with a dairy intolerance or if you let us know your child does not drink milk. If you want your child to continue with Cool Milk once they are five, please see the website for further information: <https://www.coolmilk.com/>



We are excited about the next sessions with your child and look forward to seeing you online for the Welcome Meeting. We hope that you have all the information you need at the moment and will be ready to answer any questions or queries at the meeting, or before if it's urgent.

Kind regards

Mrs Cohen

Headteacher

Mrs Scott

Class Teacher

St Aldhelm's VA Church Primary School
Chelynych Park Doulting | BA4 4PL
01749 880376
staldhelmshead@educ.somerset.gov.uk