Appendix C	**Supplementary Information Form**

Part 1	**The Purpose of this Supplementary Information Form**
	This form must be completed if a parent wishes to provide supplementary information in order to confirm that his/her child satisfies criterion 1, 4 or 6 of the oversubscription criteria applying for St Aldhelm's VA Church Primary School. In the event that there are more admission applications received than places available within the required year group (oversubscription), it will be necessary for the Admission Authority to rank every application according to the oversubscription criteria published in section 4.2 of the school's Admission Arrangements. This will determine a priority for the offer of available places.
Part 2	**Completing this Supplementary Information Form**
	The oversubscription criteria, which require qualifying evidence are set out on page two of this Supplementary Information Form (Part 6). A child will only be prioritised against a particular criterion if a completed Supplementary Information Form is submitted in conjunction with the application and in accordance with the procedure set out below in section 3. The required evidence must be provided to back up this claim.
Part 3	**Submitting this Supplementary Information Form**
	• For admission applications made as part of the 'normal' admissions round, which is coordinated by the home local authority (starting school in September 2018): The admission application form must be submitted to the home local authority by 23:59 hours on **15 January 2018** and this Supplementary Information Form must be submitted directly to the School by the same date • For applications in connection with a place required in any year group during the school year (in-year admission process) the Supplementary Information Form must be submitted directly to the School with the admission application form. St Aldhelm's VA Church Primary School, Chelynch Park, Doulting, Shepton Mallet, Somerset BA4 4PL
Part 4	**Declaration**
	I confirm that the child named in Part 5 of this Supplementary Information Form satisfies the indicated criterion/criteria. I understand that any offer of a school place may be withdrawn where this claim is found to be misleading or false and that by signing this declaration, I grant the Admission Authority permission to seek further confirmation where it is deemed necessary to do so.

Applicant to print his/her name below and sign below	**Date**

Part 5	The Child who is the subject of this Supplementary Information		
Last Name		**First name**	**Middle Name**
Date of Birth: dd/mm/yyyy			
Home address			

Part 6	The oversubscription Criterion	Tick if applicable
Criterion 1	A looked after child or a child who was previously looked after by a local authority, but immediately after being looked after became the subject to an adoption, child arrangements or special guardianship order	
The required evidence to be attached to this Supplementary Information Form: Written confirmation issued by a local authority that the child is officially in the care of that authority at the time of application, or a copy of an adoption certificate, or qualifying order issued by the local authority previously responsible for the child		

Criterion 4	Children living within the designated school catchment area or with a confirmed move to an address within this catchment who, at the time of application, are eligible to receive a Pupil Premium or Service Premium	
The required evidence to be attached to this Supplementary Information Form: A copy of the Local Authority statement of entitlement or other official authorising letter		

6	Children who themselves, or whose parent, attends a service of worship at St Aldhelm's Church, Doulting or St Bartholomew's Church, Cranmore at least once per month and have done so for the twelve months prior to submitting the admission application	

Declaration by the Vicar, Priest or Church official to confirm that the child named on this SIF, or his/her parent, fully satisfies the requirements of criterion 6
I have consulted the Church leadership team and can confirm that …… (enter the qualifying child or parent's name) attends ……. Church or place of worship and has done so for at least <u>once per month for the last twelve months</u> Signed…… Print Name…… Position…….. Date……..

Telephone/email contact
details:……