

RW/GB  
7<sup>th</sup> November 2006

Dear Parents,

**Piano and Guitar Concert**

Our piano and guitar playing pupils will be giving a short concert of their work to a select audience on Thursday 16<sup>th</sup> November at 10.00am.

Each pupil will be asked to invite two friends from the school population to attend along with parents and grandparents, should they wish. The purpose of this letter is to remind you of the event and to invite you along.

I am not yet sure whether we shall hold the concert in the library or in the hall. It would help us with the planning if you could send the reply slip with an indication of how many of you will be present. We shall then be able to arrange tea and coffee and ensure there is a seat for you.

Yours sincerely,

Roger Whitewick  
Headteacher

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**Piano/Guitar Concert**

Name of Child: \_\_\_\_\_

We shall be attending/we are unable to attend\*  
(Indication of number attending, if relevant = \_\_\_\_)

\*Please delete where not applicable. Signed \_\_\_\_\_